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Award Notice Abstract (Ref No.: 3359572)

Status: Updated

Reference Number: 8200189 Control Number: RFQ No. 2021 - 11 - 0178 Bid Notice Title: Procurement of Services of a DOT Accredited Tour Operator for the Conduct of Monitoring and Evaluation of WTTC Safe Travels Stamp Recipients and the PDOT-WTTC Safe Travels Forum Approved Budget: Php660,760.00 Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Travel, Food, Lodging and Entertainment Services Applicable Procurement Rules: Implementing Rules and Regulations Funding Source: Government of the Philippines (GOP) Funding Instrument: General Appropriations Act Area of Delivery: Delivery Period: 12 Day/s Contact Person:	<p align="center">DEPARTMENT OF TOURISM</p> <p align="center">351 Sen. Gil Puyat Avenue Makati City Metro Manila, NCR, Philippines</p> <p align="center">Tour Operator</p> <p>Awardee : CCT.168 TRAVEL AND TOURS CORPORATION Address : Unit 501 The Richmond Plaza, 21 San Miguel Avenue Corner Lourdes St., Ortigas Center Pasig City Metro Manila, NCR, Philippines</p> <p>Contact Person : PLACIDA " INE" SIOCO FAUSTINO Designation : VP/GENERAL MANAGER</p> <table border="1"> <thead> <tr> <th align="left" colspan="3">Line Item</th> </tr> <tr> <th align="center">#</th> <th align="center">Product/Service/Project Name</th> <th align="center">Budget</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>Tour Operator, Procurement of Services of a DOT Accredited Tour Operator for the Conduct of Monitoring and Evaluation of WTTC Safe Travels Stamp Recipients and the PDOT-WTTC Safe Travels Forum, 90000000, 1, Lot</td> <td align="right">Php660,760.00</td> </tr> </tbody> </table> <p>Reason for Award : Single Calculated and Responsive Bid (SCRB)</p>	Line Item			#	Product/Service/Project Name	Budget	1	Tour Operator, Procurement of Services of a DOT Accredited Tour Operator for the Conduct of Monitoring and Evaluation of WTTC Safe Travels Stamp Recipients and the PDOT-WTTC Safe Travels Forum, 90000000, 1, Lot	Php660,760.00	Award Type: Award Notice Contract Amount: Php593,400.00 Award Date: 23-Nov-2021 Publish Date: 05-Dec-2021 Date Last Updated: 17-Feb-2022 Contract Number: 21-00222 Proceed Date: 23-Nov-2021 Contract Effectivity Date: 24-Nov-2021 Contract End Date: 14-Dec-2021 Created By: John Paulo Samonte Francisco Date Created: 05-Dec-2021 Approver: View Documents: 4
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John Paulo Francisco		
Created By:		
John Paulo Francisco		

21-00222

Service Contract

Ground Handling Services

KNOW ALL MEN BY THESE PRESENTS:

That this Agreement, made and entered into this 23 NOVEMBER 2021 in the City of Makati, Philippines, by and between

The **DEPARTMENT OF TOURISM (DOT)**, a government agency with principal office address at the New DOT Building, 351 Sen. Gil Puyat Avenue, Makati City, Philippines 1200 represented by its OIC-Undersecretary for Tourism Development, **MS. VERA ESMERALDA C. BUENSUCESO**, of legal age, Filipino and hereinafter referred to as the "**FIRST PARTY**";

and

CCT. 168 TRAVEL AND TOURS CORPORATION is a private entity duly existing by virtue of Philippine laws with office address at Unit 501, The Richmond Plaza, 21 San Miguel Ave., Cor. Lourdes St. Ortigas Center, Brgy. San Antonio, Pasig City herein represented by its General Manager, **MS. PLACIDA S. FAUSTINO** and hereinafter referred to as the "**SECOND PARTY**";

Each a Party, and collectively, the **PARTIES**.

WITNESSETH:

WHEREAS, the **FIRST PARTY** is the primary planning, programming, coordinating, implementing and regulatory government agency in the development and promotion of the tourism industry, both domestic and international;

WHEREAS, in September 2020, the Philippines became the 100th destination to receive the World Travel and Tourism Council Safe Travels Stamp (WTTC STS) recognizing the alignment of the country's Health and Safety Guidelines for tourism-related sectors to that of the council's and the emergence of local tourism destinations which are opening up for domestic tourists with no quarantine requirement;

WHEREAS, to ensure the Philippine recipient's full compliance with the WTTC Safe Travels Protocols and the DOT Health and Safety Guidelines as well as to evaluate and assess the impact of the WTTC STS to their establishments' performance and operations, the **FIRST PARTY** will conduct a *Monitoring and Evaluation of WTTC STS Recipients*, and will also host the *PDOT-WTTC Safe Travels Forum* (the "**Project**") to discuss the importance of crisis preparedness in the tourism industry, the experiences of WTTC STS destinations in advocating for Safe Travels and the lesson learnt from the pandemic in gearing for a sustainable future of tourism;

WHEREAS, the **FIRST PARTY** is in need of the services of a DOT – Accredited Tour Operator to handle the meals, accommodation, transportation, antigen tests, and other requirements for the Project on 24 November to 14 December 2021;

WHEREAS, the **SECOND PARTY** is a duly registered member of the Philippine Government Electronic Procurement System (PhilGEPS) who possesses the necessary skills, experience and expertise in providing the required services, has offered to undertake the project;

WHEREAS, the requirement was processed in compliance with the procedure on **Negotiated Procurement-Small Value Procurement**, pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (Government Procurement Reform Act);

WHEREAS, the Bids and Awards Committee (BAC) of the DOT through **BAC Resolution No. 2021-225**, has declared the **SECOND PARTY** to be the bidder with the *Single Calculated and Responsive Bid (SCRB)* as its quotation is found to be compliant and responsive to the specifications indicated in the Terms of Reference (TOR);

NOW, THEREFORE, based on the foregoing, the **PARTIES** hereby agree as follows:

1. **SERVICES.** The **SECOND PARTY** hereby agrees to provide the following:

A. Region VI (Boracay) on 24 to 27 November 2021

1. Meals
 - Lunch and Dinner for 7 pax (4 days and 3 nights)
 - Lunch and Dinner for 2 pax (3 days and 2 nights)
 - PM Snacks for 35 pax and rental of a function room on 26 Nov 2021
2. Accommodation
 - Four (4) Twin sharing rooms (check in - 24 Nov 2021; checkout - 27 Nov 2021)
 - Two (2) single occupancy (check in - 25 Nov 2021; checkout - 27 Nov 2021)
3. Transportation
 - One (1) van to be used from 24 to 27 Nov 2021
 - One (1) van to be used from 25 to 27 Nov 2021
 - Sea transportation for 4 pax (Arrival 24 Nov 2021; Departure 27 Nov 2021)
 - Sea transportation for 4 pax (Arrival 25 Nov 2021; Departure 27 Nov 2021)
4. RT-PCR Tests
 - Pre-event and post-event for 6 pax
 - Post-event for 2 pax

B. Region VII (Cebu City and environs) on 01 to 03 December 2021

1. Meals
 - Lunch and Dinner for 6 pax (3 days and 2 nights)
2. Accommodation
 - Three (3) Twin sharing rooms (check in – 01 Dec 2021; checkout – 03 Dec 2021)
3. Transportation
 - One (1) van to be used from 01 to 03 Dec 2021
4. RT-PCR Tests
 - Pre-event and post-event for 2 pax
 - Post-event for 2 pax

C. CAR (Baguio City) on 06 to 08 December 2021



1. Meals
 - Lunch and Dinner for 6 pax (3 days and 2 nights)
2. Accommodation
 - Three (3) Twin sharing rooms (check in – 06 Dec 2021; checkout – 08 Dec 2021)
3. Transportation
 - One (1) van to be used from 06 to 08 Dec 2021
4. RT-PCR Tests
 - Pre-event and post-event for 2 pax
 - Post-event for 2 pax

D. NCR (Metro Manila) on 13 to 14 December 2021

1. Meals
 - Lunch for 6 pax (2 days)
2. Transportation
 - One (1) van to be used from 13 to 14 Dec 2021

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Details of the above including the other responsibilities of the **SECOND PARTY** are indicated in the attached **Terms of Reference**, which forms an integral part of this contract.

2. **EFFECTIVITY AND TERM.** This Agreement shall be effective from the date of execution of contract until **14 December 2021**.
3. **COMPENSATION.** By way of compensation for its services, the **FIRST PARTY** shall pay the **SECOND PARTY** the total amount indicated in the Statement of Account, which shall be based on actual expenses incurred, but not to exceed **Five Hundred Ninety-three Thousand Four Hundred Pesos (PhP593,400.00)**, for the total actual cost of services rendered inclusive of VAT and other taxes.
4. **PAYMENT.** The above consideration will be paid by the **FIRST PARTY** after presentation of the required Statement of Account and other necessary documents, subject to the usual accounting and auditing rules and regulations by the **SECOND PARTY**. It is understood, however, that payment shall only be made after it has fully and satisfactorily rendered its undertaking under this agreement.
5. **LIQUIDATED DAMAGES.** When the **SECOND PARTY** fails to satisfactorily render the services under this Agreement within the specified schedule, the **SECOND PARTY** shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, in an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed services scheduled for delivery for every day of delay. The **FIRST PARTY** need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to the **SECOND PARTY**, or collected from any securities or warranties posted by the **SECOND PARTY**, whichever is convenient to the procuring entity concerned. In no case shall the total sum of liquidated damages exceed ten percent (10%) of the total contract price, in which event the **FIRST PARTY** concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.
6. **FREE AND HARMLESS.** The **SECOND PARTY** shall hold the **FIRST PARTY** free and harmless from, and hereby binds and obligates itself to indemnify the **FIRST PARTY** for any and all liabilities, losses, damages, injuries, including death, claims, demands, suits, proceeding, judgements, awards, fines, penalties and all expenses, legal or otherwise of whatever kind or nature arising from and by reason of this Agreement, due to the fault, negligence, act, act omission, delays, conduct, breach of trust, or non-observance or violation of this Agreement, or any of its stipulation and warranties by the **SECOND PARTY** and/or any of its employees, agents, representatives, or sub-contractors.
7. **DISPUTE RESOLUTION.** If any dispute shall arise between the **FIRST PARTY** and the **SECOND PARTY** in connection with this Agreement, the Parties shall make every effort to resolve such dispute amicably. Should such dispute not be resolved, the same will be referred for arbitration in accordance with RA No. 876 or the *Arbitration Law* and RA No. 9285 or the *Alternative Dispute Resolution Act of 2004*. 
8. **ELECTRONIC SIGNATURES.** The parties shall be entitled to sign and transmit this Agreement with an electronic signature whether by facsimile, e-mail, or other electronic means, which signature shall be binding on the Party whose name is contained therein. Any Party providing an electronic signature agrees to promptly execute and deliver to the other parties an original signed Agreement upon request 
9. **COMPLETENESS OF AGREEMENT.** This Agreement, along with the select provisions in the annexes made integral parts hereof, contains the complete understanding of the Parties and may not be modified or amended except through another Agreement in writing duly executed by the parties.

21-00222

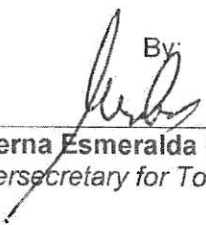
IN WITNESS WHEREOF, the Parties have executed this Agreement through their authorized representatives on the date stated above.

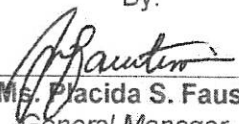
DEPARTMENT OF TOURISM

CCT. 168 TRAVEL AND TOURS CORPORATION

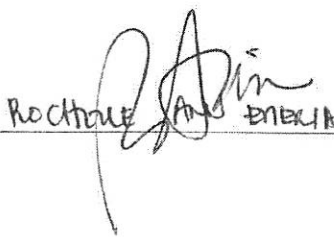
By:

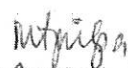
By:


Ms. Verna Esmeralda C. Buensuceso
OIC-Undersecretary for Tourism Development

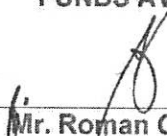

Ms. Placida S. Faustino
General Manager

Signed in the presence of:


Rochelle S. Faustino


MARIA TERESA PILAPA

FUNDS AVAILABLE:


Mr. Roman G. Bersamira
Chief Accountant, DOT

ACKNOWLEDGEMENT

Republic of the Philippines) S.S
City of Makati

On this 17th day of December, 2021 personally appeared before me, a Notary Public in and for the City of Makati, the following persons:

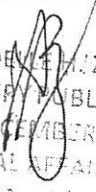
Name	Government ID	Date Issued	Place Issued
Ms. Verna Esmeralda C. Buensuceso	Passport No. 56015381A	May 22, 2019	DFA Manila
Ms. Placida S. Faustino	P1341779B	Apr.03,2019	NCR EAST

all known to me to be the same person who executed the foregoing Agreement and acknowledgement that the same is an act of their free and voluntary will and deed and of the entity that they respectively represent.

IN WITNESS WHEREOF, I hereunto sign this document and affix my seal of office on this date and place aforementioned.

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Book No. III
Series of 2021

NOTARY PUBLIC


ATTY. AUDRELYE H. ZAMORA
NOTARY PUBLIC
UNTIL DECEMBER, 2021
PENTHOUSE, LEGAL AFFAIRS SERVICE, DOT BLDG
PTR NO. 8144622 - 1/15/20 - MAKATI CITY
IBP LIFETIME MEMBER 04646 / MAKATI CITY
ROLL NO. 41115 MCLE VI-0031749
LAS-COS-2021-198-CMR



**BAC Resolution Declaring Single Calculated and Responsive Bid (SCRB)
and Recommending Award for the Procurement of Services of a DOT
Accredited Tour Operator for the Conduct of Monitoring and Evaluation
of WTTC Safe Travels Stamp Recipients and the PDOT-WTTC Safe Travels
Forum
(RFQ No. 2021 - 11 - 0178)**

Resolution No. 2021 - 225

WHEREAS, the Department of Tourism (DOT), through the Procurement Management Division (PMD), posted the Request for Quotation (RFQ) for the Procurement of Services of a DOT Accredited Tour Operator for the Conduct of Monitoring and Evaluation of WTTC Safe Travels Stamp Recipients and the PDOT-WTTC Safe Travels Forum to be held on the following dates: 24-27 November 2021, 01-03 December 2021, 06-08 December 2021, and 13-14 December 2021, in the PhilGEPS website and DOT website continuously for at least six (6) calendar days, starting on 17 November 2021, and the deadline for the submission of quotations was set on 22 November 2021. The Approved Budget for the Contract (ABC) is Six Hundred Sixty Thousand Seven Hundred Sixty Pesos (PhP660, 760.00). A copy of the PhilGEPS posting is hereto attached, marked as **Annex "A"**, and made an integral part hereof;

WHEREAS, three (3) known service providers were invited to join by sending Request for Quotation (RFQ) via e-mail and to submit their quotation via e-mail using the same method, in compliance with the procedure on Negotiated Procurement - Small Value Procurement pursuant to Section 53.9 of the Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (R.A. 9184);

WHEREAS, in response to the said posting and invitation, only one (1) bidder submitted their quotation within the set deadline for the submission of quotations on 22 November 2021;

WHEREAS, upon evaluation, below is the findings;

Name of Bidder	Bid Amount (As Read)	Findings
CCT. 168 Travel and Tours Corporation	PhP593, 400.00	Eligible

WHEREAS, the detailed evaluation of the quotations resulted in the following:

Name of Bidder	Bid Amount (As Calculated)	Ranking
CCT. 168 Travel and Tours Corporation	PhP593, 400.00	Single Calculated Bid (SCB)

WHEREAS, upon due evaluation and careful examination of the quotation submitted by **CCT. 168 TRAVEL AND TOURS CORPORATION**, being the bidder with the *Single Calculated Bid (SCB)*, its quotation has been found to be complying and responsive to the technical specifications as stated in the Terms of Reference (TOR). A copy of the Abstract of Quotations and the submitted quotations are hereto attached, marked as **Annexes "B" and "C"**, respectively, and are made integral parts hereof;

NOW, THEREFORE, foregoing premises considered, WE, the Members of the DOT Bids and Awards Committee, hereby **Resolve**, as it is hereby **Resolved**:

- a) To adopt Negotiated Procurement – Small Value Procurement under Section 53.9 of the revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 for the Procurement of Services of a DOT Accredited Tour Operator for the Conduct of Monitoring and Evaluation of WTTC Safe Travels Stamp Recipients and the PDOT-WTTC Safe Travels Forum to be held on the following dates: 24-27 November 2021, 01-03 December 2021, 06-08 December 2021, and 13-14 December 2021; and
- b) To declare **CCT. 168 TRAVEL AND TOURS CORPORATION** as the **Single Calculated and Responsive Bid (SCR)** and to award the contract for the Procurement of Services of a DOT Accredited Tour Operator for the Conduct of Monitoring and Evaluation of WTTC Safe Travels Stamp Recipients and the PDOT-WTTC Safe Travels Forum to be held on the following dates: 24-27 November 2021, 01-03 December 2021, 06-08 December 2021, and 13-14 December 2021, in the total amount of **FIVE HUNDRED NINETY-THREE THOUSAND FOUR HUNDRED PESOS (PHP593, 400.00)**, inclusive of all applicable taxes;
- c) To recommend for approval by the Secretary of Tourism the foregoing findings.

Resolved this 22nd day of November 2021.

Recommending Approval:



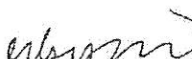
OIC - USEC. REYNALDO L. CHING
BAC Chairperson



OIC - ASEC. MILAGROS Y. SAY
BAC Vice Chairperson



MR. RAYMUND GLEN A. AGUSTIN
Member



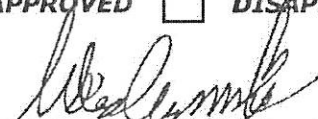
MS. ERNESTINNE S. DEMACLIID
BAC Member



ATTY. JENNIFER A. OLBA
BAC Member

By Authority of the Secretary
(Department Order No. 2021-077)

☒ **APPROVED** ☐ **DISAPPROVED:**



Verna Esmeralda C. Buensuceso
OIC - Undersecretary, Tourism Development